

**Memorandum of the Meeting
Special Study Session/Meeting
Twenty-Sixth Town Council of Highland
Monday, December 15, 2008**

The regular study session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the upper study chambers on Monday, December 15, 2008 at the regular time, 7:00 o'clock p.m.

Roll Call: Councilors Brian Novak, Mark Herak, Bernie Zemen, Konnie Kuiper and Dan Vassar. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings. A quorum was attained. Councilor

Also present: Ed Dabrowski, of the Park and Recreation Board was also present.

General Substance of Matters Discussed

1. The Town Council conducted an interview with Mr. Mark Knesek, 8118 Grace Street, Highland, who expressed interest in being appointed to the Board of Sanitary Commissioners. The Town Council also inquired about his willingness to be paid by direct deposit.

The Town Council discussed with Mr. Knesek his work history and his current employment with Town of Munster as Supervisor of Water/Sewer Department. The Town Council and Mr. Knesek discussed some issues related to the sewer separation project conducted by the Town of Munster and whether there was any concern regarding Mr. Knesek's participation with a neighboring community's board.

The Town Council and Mr. Knesek discussed his willingness to take direction from the elected Town Council. The discussion included a suggestion to update maps of the infrastructure.

The Town Council discussed with Mr. Knesek whether or not there is anything in his background that may be embarrassing to the Town or him if made public. Mr. Knesek said there was none.

Mr. Knesek departed at this time.

2. The Town Council conducted an interview with Mr. Edward L. Beatty, 9023 Hess Drive, Highland, who expressed interest in being appointed to the Board of Sanitary Commissioners. The Town Council also inquired about his willingness to be paid by direct deposit.

The Town Council and Mr. Beatty discussed his willingness to take direction from the elected Town Council. The discussion included Mr. Beatty's previous employment as a finance officer with a private sewage utility. He is retired. The discussion included the merits of taking an inventory of the underground assets to identify conditions. Mr. Beatty indicated that he was aware of industry statistics regarding blockages and inflow and infiltration as the next most likely. Mr. Beatty noted that upstream development may need to be taken into account as well.

The Town Council and Mr. Beatty discussed a technology using GIS employed by Hobart in which the operating authorities may identify sources of inflow and infiltration. The

discussion included what circumstances best present when to employ smoke testing and when an alternative is warranted.

The Town Council discussed with Mr. Beatty whether or not there is anything in his background that may be embarrassing to the Town or him if made public. Mr. Beatty said there was none.

Mr. Beatty departed at this time.

3. The Town Council discussed the Health Insurance proposals as discussed at the staff meeting level. It was noted that no formal recommendation was formulated from department heads as it seemed that many were unable or unwilling to make choices in a disinterested, town wide consideration. It was discussed that it appeared the department leadership was unwilling to recommend changes to the current health insurance plans that would reduce the current increase of 27% to a 12% as provided in the adopted budget in FY 2009. The Town Council president indicated he would follow-up with Tom Brown of the Brown Insurance Agency and a policy would be ready for action on Monday's December plenary meeting.
4. The Town Council discussed the prospect of considering an ordinance to develop a special committee for to commemorate the Centennial of the Town's Incorporation. The Town Council suggested that the Town Council President forward suggestions on its content to the Clerk-Treasurer and an ordinance be introduced at the December 22, 2008 meeting but immediately adopted.
5. The Town Council discussed the care of equipment as an issue. The Town Council discussed the observations made by Councilor Kuiper of the condition of some of the equipment at the Public works Facility as well as the storage methods employed by the Parks and Recreation Department for its equipment.

There being no further interviews or business to come before the Town Council, the regular study session of the Town Council, of Monday, December 15, 2008, was adjourned at 9:15 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer